

University of Louisiana System

**Title: RESERVIST AND NATIONAL
GUARD
MOBILIZATION/ACTIVATION**

Effective Date: Spring 2006

Cancellation: May 1, 2002

Chapter: Students

Policy and Procedures Memorandum

I. Preamble

The Louisiana public higher education community recognizes that many of its students serve our country in the reserve forces of the U.S. Armed Services and in the Louisiana National Guard, and that these students are subject to unforeseen mobilization/activation in response to local, regional, national, or international emergency situations. Obviously, such emergency mobilization/activation will seriously disrupt these students' academic careers. It is the policy of Louisiana public higher education to minimize the effects of this disruption as much as possible.

In order to qualify under the provisions of these policies, a student must present official military orders indicating his/her mobilization or activation to the registrar or other appropriate university official. Students should contact the Office of the Dean of their College as soon as they are notified of the call up. The Dean's office will inform them of the procedures to be followed. If, due to time constraints between the time of notification and the time of actual mobilization or activation, the student cannot present his/her orders as required, the parents, guardians, or spouse of the student may do so. Toward this end, the following policies are adopted Board of Supervisors for the University of Louisiana System.

II. Policies

A. Awardi

final grades based on course work completed (with the concurrence of course instructors) in some courses; or

- d. requesting, with concurrence of the instructors of the affected courses in which the student is officially enrolled, to take an early final examination in some courses in order that the instructor can determine a final course grade for the student. The student may request, in some courses (with the concurrence of course instructors) to receive a final grade based upon course work prior to the date of mobilization/activation, request incomplete grades, choose the grade of "W" in some courses, and request early final exams.

B.

voluntarily extends active duty retains the right of catalog choice only for the period of initial involuntary mobilization.

Example A: At a school that allows baccalaureate students the choice of six (6) years of catalogs, an August, 1990, first-time freshman normally would be allowed to meet baccalaureate requirements stated in the 1990-91 catalog or in any subsequent catalog in effect through the 1995-96 academic year. If that student began school and was mobilized for two years, the catalog choice could extend through the 1997-98 catalog. Catalogs issued during the active duty period may be excluded from the choice.

Example B: If the student in Example A voluntarily extends active duty one year beyond the initial opportunity for separation, 1997-98 would remain as the latest catalog choice.

Example C: If the student in Example A voluntarily extends active duty for two years, the institution could restrict catalog choices only to those beginning when the student reenrolls.

- c. If certain courses required in a student's curriculum are no longer taught at the time of reenrollment, the institution shall make reasonable accommodations with substitute course, independent study or other appropriate means.
- d. In instances of substantial curriculum change during the period of involuntary military service, the student's academic dean or department head may work with the student and prescribe a special curriculum, not necessarily following any given catalog, which will assure proper preparation of the student for his/her respective profession.
- e. If a student's curriculum no longer exists at the time of reenrollment, the institution shall reasonably assist the student in changing to a new curriculum or transferring to an institution where the desired curriculum is available.
- f. For law students, waivers will be granted as necessary for the requirements of the American Bar Association Standards.

D. Scholarships

1. If a student is mobilized/activated while holding a scholarship under the control of the college or university in which the student is enrolled, then that student shall have this scholarship, or an equivalent scholarship, upon reenrolling after the student's period of involuntary active duty so long as the student remains otherwise eligible. This provision shall lapse if the student does not reenroll in the college or university he/she was attending at the time of mobilization/activation within a one-year period from the time of separation from his/her involuntary active duty period.

E. Books

1. Since course textbooks change regularly, students who are mobilized/activated are strongly urged to sell those course textbooks they do not intend to keep for their personal collection at the time they leave the college or university. If these textbooks are to continue being used in the courses involved, colleges and universities should arrange for the purchase of these textbooks by the campus bookstore, if such exists.

F. Student Grant and Loans

1. If students who have received grants and loans for attending college are mobilized/activated before zeti are

3. Enrolled Dependents - Institutions should inaugurate policies to assist negatively impacted students who are dependents of spouses, parents, and guardians who are mobilized/activated.

H. Refunds

1. If a student elects to take a grade of “I” and/or a final grade in some of